



**TSCC Regular Business Meeting  
Meeting Minutes  
Thursday May 27, 2021  
12:15 p.m.**

Commissioners Barringer, Ofsink, Norton, Wubbold and Quiroz were present as were Executive Director Craig Gibons and Budget Analyst Tunie Betschart, all via Google Meeting.

**REGULAR MEETING**

Chair Barringer called the meeting to order at 12:15.

Commissioner Wubbold had to leave the meeting at 2:00 so Chair Barringer said instead of following the agenda, they would handle all issues that required a vote of the commissioners.

**Incoming Executive Director**

Commissioner Ofsink explained the package being offered to the incoming Executive Director. He also said she went over the starting date and said she would not be starting the full-time position until August 31 because there were many projects to finish to leave her current employer in a good place. That was agreeable to Mr. Gibons. He will remain until Mid-October to assist Ms. Willhite's transition. To take part in Regular TSCC Meetings and a couple of budget public hearings that TSCC holds for the larger districts, Ms. Willhite will be paid an hourly wage at the same rate as her salary as the Executive Director. This is written into the contingent offer letter. She plans to attend the June 1 and June 8 Regular TSCC meetings and at least a couple of hearings. Following Mr. Gibons last day (actual date to be determined) of employment with TSCC, Mr. Gibons will help with problems, questions, or advice on a consulting basis.

The salary offered to Ms. Willhite was not above the published range, even though it is well below the wage she is currently receiving. Ms. Willhite said she knew when she applied what the salary range was and agreed to that offer. There was no other discussion about other compensations as far as health and other standard benefits. The vacation offer made was the standard one for managers, which is 3.4 weeks per year. She accepted this as well. He said there were no red flags when the reports returned for the agency administering the background checks. Commissioner Ofsink shared a couple of very positive remarks he had received today from the agency. They were very reassuring that the Commissioners had made a good choice during the interview and hiring process. With no further discussion, Commissioner Wubbold moved to approve the package for Allegra Willhite. Commissioner Quiroz seconded the motion which carried with a unanimous vote of the commissioners (5).

Executive Director Gibons stepped out of the meeting at this time.

Chair Barringer explained that Mr. Gibons has offered to stay on as Executive Director until the incoming Executive Director, Allegra Willhite, has received some on-the-job training and the Commission is in a good place. He has been accommodating throughout the process. When the later start date was given, it was decided Mr. Gibons should receive compensation for staying on

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to transition. First, a salary adjustment comparable to the incoming Executive Director's salary, and second a recognizing that he has stayed a year past the time he planned to retire to get the Commission through the first phase of the pandemic, and then was willing to wait through the hiring process as well as the delayed start date. The commissioner appreciates that and would like to show their appreciation with a cash bonus. Commissioner Ofsink suggested a \$5,000 performance-based bonus. The payment would be in two payments, one before June 30, 2021, so it will be paid in FY21 and the other after June 30, so it will be paid in FY22 for accounting purposes. Commissioner. Commissioner Ofsink moved to approve the compensation package for Executive Gibons. Commissioner Norton seconded the motion which carried with a unanimous vote (5).

### **City of Maywood Park**

The commissioners commented on closing the Wastewater Systems Reserve fund since they have developed a plan to present to the residents. The closing seems premature. However, the city must have plans for moving forward. Executive Director Gibons will contact the district and see what their plans are for moving forward. Will they be opening a new fund next year to begin the process of developing a sewer system? Commissioner Wubbold moved to certify the commissioners had no objections or recommendations concerning the 2021-22 Approved budget for the City of Maywood Park. Commissioner Quiroz seconded the motion which passed with a unanimous vote. (4) (Chair Barringer had lost connections during these discussions)

### **Dunthorpe Riverdale**

(Chair Barringer returned at this point) There was a discussion on the capital projects the district is working on and the cost. They partner with the City of Portland. Commissioner Quiroz moved to certify the commissioners had no objections or recommendations about the 2021-22 Approved budget for Dunthorpe Riverdale Sanitary Service District. Commissioner Wubbold seconded the motion which passed with a unanimous vote (5).

### **Mid-Multnomah County Street Lighting Service District**

The commissioners commented on the new permitting software expenses for this district and Dunthorpe Riverdale Service District, both a county subdivision. This is a system the county owns, and the cost is for contract service for set-up, training, and assistance for the initial few months of using the system. Commissioners noted that the district had completed the conversion to LED lighting and commended them for this accomplishment. Commissioner Ofsink moved to certify the commissioners had no objections or recommendations concerning the 2021-22 Approved budget for Mid-Multnomah County Lighting Service District. Commissioner Norton seconded the motion which carried with a unanimous vote. (4 Chair Barringer had lost connection to the meeting and did not vote). Commissioners requested that Executive Director include acknowledging the districts completing the LED lighting in the Certification Letter.

Chair Barringer returned during this discussion

### **Urban Flood Safety & Water Quality District**

This planning, changes, and building process for the district, since they are a reasonably new district, were discussed. The budget will be used for more organizational steps and more preparation work. They are not doing anything yet other than preparation work. Their hearing will be held on June 3 at 3:00. The commissioner reviewed the prepared questions, adding a couple, rearranging one or two, and making a few edits. Executive Director Gibons will prepare and



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assign the final questions, send them to the commissioners and the district so everyone will be prepared for next week's public hearing.

(Due to a previous commitment, Commissioner Wubbold had to leave the meeting during this discussion)

**Metro**

Metro is a very busy district with a variety of activities. How they were going to navigate the return-to-work following the pandemic, how Covid-19 has affected them financially, currently and will for some time was discussed at length. There was a discussion of the new initiatives and the result of the tax revenues. Following the discussion, commissioners moved to the prepared questions to be asked at the hearing on June 3. After deleting a couple of questions, revising some, rearranging a couple, they had 11 draft questions. Executive Director Gibbons will prepare the final version of the questions, assign and send them to the commissioners and the district so everyone will be ready for next week's public hearing.

**Port of Portland**

There was some discussion of the Port of Portland's activities and the review. But with Vice-Chair Ofsink needing to leave the meeting shortly, the commissioner moved to a discussion of the Port of Portland's questions for the hearing. There were a couple that was deleted and one or two that were edited. Following the discussion, there were nine questions for the June 9 hearing.

There being no other business that had to be discussed at this meeting (minutes and other agenda items were deferred to a future meeting), Chair Barringer closed the meeting. (2:28 p.m.)

**Minutes Approved by Commission  
At June 8, 2021 Meeting**