



**TSCC Regular Business Meeting
Meeting Minutes
Thursday, November 9, 2023
1:00 p.m.**

Chair Harmony Quiroz, Commissioners Ofsink, Norton, Wubbold and Donahue were present, as were Executive Director Allegra Willhite and Budget Analyst Tunie Betschart, all via Zoom Meeting.

Absent: None

REGULAR MEETING

Chair Quiroz called the meeting to order at 1:03.

Discussion of Applications Receive for Commissioner Positions

The deadline for sending applications to become a TSCC Commissioner ended November 1. Three applications were submitted. The Commissioners discussed these three candidates' qualifications to determine which they would recommend to Governor Kotek for appointment to fill Commissioners Norton and Ofsink's positions when their term ends on December 31. Following the discussion, they agreed that each applicant would add value to the commission and bring a unique skill set to the organization. They asked Executive Director Willhite to send all three applications to the Governor and suggest filling the upcoming two positions with Todd Andrew Burton and Allison Lugo Knapp and the January 2025 position (when Commissioner Quiroz completes her term) with Rita D. Moore.

Executive Director Salary Study

Executive Director Willhite said she still had not heard from the HR Consultant firm they had contracted to provide a reasonable, comparable salary scale for the Executive Director's position. Commissioners had expected this to take about three weeks, and it had been longer. She will reach out to the firm again and emphasize that the information is needed by the first of December. If she does not hear back from them, Commissioner Ofsink will contact them.

Wrap Up & Other Business

- Upcoming Meetings ~ The next meeting will be Tuesday, December 12, at 10:30 to discuss the study received from the vendor, initial budget forecast numbers, and potentially the 2024 Retreat. At this meeting, the commissioners will also elect the officers for the upcoming year. The meeting notice will include an executive session that can be canceled if the answers to inform the decisions about compensations have not been received.
- Executive Director Willhite explained that the county assessor made an error in the districts'



assessed value this year. The distribution of taxes is based on this incorrect value, so districts may see different amounts than expected. The error impacts General Obligation bond collections since they were calculated using the incorrect assessed value amounts, which may result in districts to receive less than anticipated. These districts may need to spend down their reserves some to meet this obligation. Since the tax rolls were certified, there is no recourse. Districts can recoup the amount by increasing the tax levy dollar amount next year if they spend down reserves.

With no other business, the TSCC Regular Meeting was adjourned.