



**TSCC Regular Business Meeting
Meeting Minutes
Wednesday, June 5, 2024
11:30 a.m.**

Vice-Chair Mark Wubbold, Commissioners Donahue, and Lugo Knapp were present, as were Executive Director Allegra Willhite and Budget Analyst Tunie Betschart, all in person at the Port of Portland.

Absent: Chair Harmony Quiroz and Commissioner Burton

REGULAR MEETING

Vice-Chair Wubbold called the meeting to order at 11:31 a.m.

District Budgets to be considered

Executive Director Willhite said the commissioners were scheduled to consider the approved budget review of Mt. Hood Community College and develop final questions for the hearings on Wednesday, June 14th. The commissioners will also consider reviewing and certifying the Corbett School District's FY 2025 budget.

Corbett School District Review

Ms. Betschart reviewed the budget for the Corbett School District, stating the total budget is \$20.1 million, a little less than last year's budget since they finished the capital project, which included \$4 million in bond proceeds and matching funds for the renovation project. The beginning fund balance decreased due to unanticipated expenditures for necessary repairs following the severe winter storm in January, decreasing the contingency. They anticipate receiving insurance payments not included in the budget estimates but that will go into the General Fund. The district expects an increase in the number of students attending this year. They will continue their career and technical education as they have in the past. The budget did have an error they will fix when they adopt it. They also have an issue with the GO Bond in that the budget committee approved the amount the district needs to receive. The discounts and uncollectable rates were not included in the budget as required by law. They also overestimated the fund because the ending fund balance was high, and they did not include revenue from interest earned. For this reason, they will have enough to cover their debt. They will fix the budgeted amount prior to adoption.

Next year, a new person will create the budget, as the current finance director is contracted through MESD. The district has decided they would like to have someone onsite full-time. TSCC staff will work with the new person to support them through next year's budget process.

The district also had an error in the resolution approving the budget and needed to reconvene the budget committee to reapprove the revised resolution. They did this, and TSCC has received the corrected resolution. Staff suggests the certification letter include a



recommendation for the district to follow the required calculation process when determining the tax amount to levy and the amount to budget to improve clarity for the public in future years. Additionally, the district should consider an amendment to the budget to reduce the GO bond property tax revenue to the correct amount. Local Budget law requires TSCC to send the Certification Letter to the district before they hold their Budget Hearing. When the district adopts the budget, the certification letter will be discussed, and the objections will be corrected before the budget is adopted. If there are problems with next year's Proposed and Approved, staff must suggest further procedures to deal with the errors.

Commissioner Wubbold moved to certify that the commissioners have one recommendation and no objections concerning Corbett School District's FY 25 budget. Commissioner Lugo Knapp seconded the motion, which was passed with a unanimous vote.

The letter will be emailed to the district following this meeting.

Mt. Hood Community College review and hearing questions

Ms. Betschart gave an overview of Mt. Hood Community College's Approved budget. She said staff was cautiously optimistic about the increase in revenue this year. They have considerable deferred maintenance that needs to be addressed. They are considering a GO bond this fall. They have repeatedly asked the voters for a bond measure and failed. Six million dollars in bond proceeds are included in the budget. They are seeing enrollment increase. MHCC works with various schools to increase college enrollment. They are raising the tuition rates by two dollars per credit hour, the same as the last increase. In FY25, the first cohort of cyber security students will attend the Bachelor of Applied Science program. The college did have three over-expenditures. The over-expenditure is partly due to how they appropriate the expenditures in their budget resolution, using two sets of appropriations. Since this is just the second time they have had over-expenditures in five years, staff does not suggest including a recommendation in the certification letter since it does not meet the TSCC policy of including a recommendation when the frequency is three times in five years.

The commissioners began discussing the questions for the hearing. Before the meeting, commissioners suggested revisions to draft questions using Google Docs. The questions and proposed revisions were discussed. The exchange of ideas resulted in reframing some questions, adding to one, deleting a question, deleting a portion of another, and using the follow-up question as the lead-in question with a follow-up if necessary. They also changed the language in one question, dropped one in favor of a more critical question, and renumbered some. They included one question that was requested by MHCC staff. The result was the development of seven key questions, with several follow-up questions.

There being no other business, Vice-Chair Wubbold adjourned the meeting at 12:25 p.m.