



Date: January 31, 2024

Time: 12:00 pm to 2:30 pm

Location: 5211 North Williams Ave, Portland, OR

Zoom link for Commissioner Burton to join remotely at 12:15

pm: <https://us02web.zoom.us/j/87847483028?pwd=YlgzK1N2cEFxenlzd0VtalRndkt5dz09>

Meeting Agenda

Topic	Presenter/ Facilitator	Time Allotted
LUNCH <ul style="list-style-type: none">• Welcome to Commissioners Lugo Knapp and Burton.• Thank you to Commissioners Norton and Ofsink.• Lunch discussion questions:<ul style="list-style-type: none">○ Current and recent commissioners, what advice do you have for our new commissioners?○ New commissioners, what questions do you have for our existing and recent commissioners?	All	40 min
2024 Budget Season Process <ul style="list-style-type: none">• Overview of TSCC mission and purpose• Staff roles and responsibilities• Commissioner roles and responsibilities• Question creation process overview - discuss if any changes desired for this year	Allegra Willhite	25 min
2024 Budget Season Schedule Draft* <ul style="list-style-type: none">• Finalized calendars won't be ready until the end of February, but we'll share what we know so far• TSCC election measure hearings – PPS, Urban Flood, Zoo• Budget committee attendance options	Allegra Willhite	10 min
TSCC Policy discussion <ul style="list-style-type: none">• “Active participation” policy for TSCC Commissioners – brainstorm items for inclusion	Chair Quiroz	15 min
BREAK		10 min
FY 2023-24 Proposed Budget* <ul style="list-style-type: none">• Updated projections and forecast assumptions• Budget presentation and discussion• Budget changes (if needed) and approval by commission	All	30 min



Tax Supervising and Conservation Commission

Administrative Updates <ul style="list-style-type: none">• FY 2023-24 Budget to Actuals Report*• 2023-24 TSCC Workplan – Mid-Year Update*• Staffing for 2024 Budget Season• Audits received to date (Tunie)• TSCC 2025 Commissioner Recruitment – 2 open positions and Arts Committee	Allegra Willhite & Tunie Betschart	10 min
Wrap Up & Other Business <ul style="list-style-type: none">• Future meeting topics<ul style="list-style-type: none">○ Training policy for TSCC staff○ Discuss Arts Committee membership/role• Meeting minute review process – what is the Commission’s preference?• Other Items?	All	5 min

*Written materials provided in advance of meeting for your review