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| **Preliminary** | | TSCC sends letter to District confirming hearing date and time.  Letter includes language for District to use to notice the meeting. |
|  | | |
|  | **Day** | **Action** |
| **Week 1** | 1 | Board Approves Budget. Staff sends approved budget to TSCC  (Due date: no later than May 15 ORS 294.635) |
| 2 | TSCC writing budget review and draft questions.  Frequent interactions with District staff for clarification  District posts hearing notice. |
| 3 |
| 4 |
| 5 |
| 6 |
| 7 |
| **Week 2** | 8 |
| 9 |
| 10 | TSCC finishes budget review and sends draft with draft questions to TSCC Commissioners and District. |
| 11 | Commissioners and District review TSCC review and questions |
| 12 |
| 13 | District returns questions with comments/suggestions |
| 14 | TSCC Commissioners meet and revise questions |
| **Week 3** | 15 |  |
| 16 | Final questions go to District. |
| 17 | District prepares for hearing |
| 18 |
| 19 |
| 20 | **TSCC Hearing:**  TSCC Commissioners ask District for a brief overview of budget  TSCC Commissioners ask prepared questions of District  TSCC and District discuss budget  TSCC takes public comment  At the close of the meeting, the Commissioners vote to certify the budget.  [Certification means that the Commission publicly acknowledges that District prepared budget following budget law-except for any stated objections.]  If the Commission has objections (or budget recommendations) the District must address them in the budget resolution. |
| **Recommendation** | | Districts submit Budget Resolutions to TSCC for review before submitting them for board approval. |
| **By July 15** | | District must submit Adopted budget to TSCC |

**Large TSCC Districts**

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| * Multnomah County | * Mt. Hood Community College | * Metro |
| * County Library District | * Portland Community College | * TriMet |
| * Port of Portland | * Portland Public Schools | * City of Portland |
| * Multnomah Education Service District | * East Multnomah Soil and Water Conservation District | * Urban Flood Safety & Water Quality District |
| * Prosper Portland | | | |