



**Tax Supervising
and Conservation
Commission**

The 2022-23 ADOPTED BUDGET CHECKLIST To Be Filed with TSCC

District _____ **Date Submitted:** _____

Date TSCC Received: _____

What it should include:

- _____ 1. Budget Message - ORS 294.403
- _____ 2. Proof of Publication of Public Hearing and Financial Summary - ORS 294.438
Include a screen print of the district's web site announcement with posting date.
If notice was mailed or hand delivered, attach a copy of the notification and an explanation of how delivery was accomplished.
- _____ 3. All Budget Detail Sheets of Resources and Requirements - ORS 294.358
- _____ 4. Resolutions: Adopt the Budget ___ Making Appropriations ___ Levy and Categorize Taxes ___ ORS 294.456
- _____ 5. Response to any TSCC Objections or Recommendations - ORS 294.456(2) or N/A
- _____ 6. LB-50, ED-50 or UR-50 - Certification to Assessor Form - ORS 310.060
- _____ 7. Chart showing Requirements by Object, Total All Funds, 2022-23 Adopted Budget Column
- _____ 8. Chart showing number of positions (FTE), Total All Funds, 2022-23 Adopted column (*only if number of positions changed between Approved and Adopted*).

When it should be filed:

File your adopted budget and related documents with TSCC by July 15, 2022. If you need additional time to file the Adopted Budget with us, please request an extension by e-mail.

Email this checklist and the budget document to TSCC.