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| --- | --- |
| **Preliminary** | TSCC sends letter to District confirming hearing date and time.Letter includes language for District to use to notice the meeting.  |
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|  | **Day** | **Action** |
| **Week 1** | 1 | Board Approves Budget. Staff sends approved budget to TSCC(Due date: no later than May 15 ORS 294.635) |
| 2 | TSCC writing budget review and draft questions.Frequent interactions with District staff for clarificationDistrict posts hearing notice. |
| 3 |
| 4 |
| 5 |
| 6 |
| 7 |
| **Week 2** | 8 |
| 9 |
| 10 | TSCC finishes budget review and sends draft with draft questions to TSCC Commissioners and District. |
| 11 | Commissioners and District review TSCC review and questions |
| 12 |
| 13 | District returns questions with comments/suggestions |
| 14 | TSCC Commissioners meet and revise questions |
| **Week 3** | 15 |  |
| 16 | Final questions go to District. |
| 17 | District prepares for hearing |
| 18 |
| 19 |
| 20 | **TSCC Hearing:** TSCC Commissioners ask District for a brief overview of budget TSCC Commissioners ask prepared questions of DistrictTSCC and District discuss budgetTSCC takes public commentAt the close of the meeting, the Commissioners vote to certify the budget. [Certification means that the Commission publicly acknowledges that District prepared budget following budget law-except for any stated objections.]If the Commission has objections (or budget recommendations) the District must address them in the budget resolution. |
| **Recommendation** | Districts submit Budget Resolutions to TSCC for review before submitting them for board approval. |
| **By July 15** | District must submit Adopted budget to TSCC |

**Large TSCC Districts**

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| * Multnomah County
 | * Mt. Hood Community College
 | * Metro
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| * County Library District
 | * Portland Community College
 | * TriMet
 |
| * Port of Portland
 | * Portland Public Schools
 | * City of Portland
 |
| * Multnomah Education Service District
 | * East Multnomah Soil and Water Conservation District
 | * Urban Flood Safety & Water Quality District
 |
| * Prosper Portland
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